

Lincoln Township Public Library Board of Trustees
Tuesday July 30, 2024 | 6:00 pm

Call to order: 6:34 pm by President Linda Stocker

Present: President Linda Stocker, Vice President Elizabeth Carlson, Treasurer Jennifer Cowan, Trustee Connie Weaver, Trustee Megan Yore-Norbey, Library Director Joelle Wake

Absent: Secretary Suellen Klein

Public Comment: None

Additions to the Agenda: None

Approval of the Agenda:

a) Approval of Minutes: Connie made a motion, seconded by Jenny, to approve the minutes from the Board meeting July 16, 2024. The motion passed unanimously.

Governance and Administration (Stocker)

a) Lease for the Temporary Location was reviewed by Counsel, Linda and Joelle. Jenny made a motion, seconded by Megan, to approve the lease for the temporary location. The motion passed unanimously.

b) Liz made a motion, seconded by Jenny, to approve the engagement of the Butzel law firm. The motion passed unanimously.

c) Megan made a motion, seconded by Connie, to approve the reciprocal borrowing agreement between LTPL and Eau Claire District Library. The motion passed unanimously.

Community and Government Relations (Klein)

Building, Landscape, and Technology (Weaver)

a) Driveway/parking resealing and striping are due. Lincoln Charter Township is coordinating the work. LTPL share will be \$7,775.00. Liz made a motion, seconded by Jenny, to approve the cost. The motion passed unanimously.

b) LTPL received a request to accept the donation of the Evans School sign from the same family that donated the Evans School bell. Discussion ensued and Joelle will contact the donor to clarify some of the donor's requests and then determine if LTPL will accept the sign donation.

Finance (Cowan)

Strategic Planning (Yore-Norbey)

a) Megan reported on inquiries made about potential donations to the Foundation. The Friends of the Library donated \$500. Board members were urged to both contribute and seek other donations. Megan will craft a letter for use by the Trustees.

Operations and Staff (Carlson)

a) Joelle reported a meeting on July 23, 2024, attended by all contractors involved in the library renovation. A joint timeline has been created. The contractors and Joelle agreed to attend a weekly meeting every Friday to coordinate activities.

Director's Report

a) Summer Reading program was a big success with total sign-ups of 1385 (vs. 1058 in 2023) and completions of 352 (vs 330 in 2023). The campout had 30 participants on July 26, 2024. The Summer Reading party will be on Saturday, August 2, 2024, from 2-4:30 with root beer floats, treats and activities.

b) On August 4, 2024, plans for staff packing in preparation for moving to the temporary site will be finalized. Plans to declutter and discard or sell unneeded library items will be finalized.

c) Requested additions and changes to the wayfinding plans by Agio were reviewed and a few additional requests made.

Public Comment: None

For the Good of the Library: None.

Upcoming Service Area Meetings:

a) Royalton Township: - August 12 - Second Mondays at 7pm - 980 Miners Rd., Saint Joseph

b) Lincoln Township: August 13 - Second Tuesdays at 7pm - 2055 W. John Beers Rd, Stevensville

c) Stevensville Village: Thursday, August 1- First Thursdays at 6pm

5768 Saint Joseph Avenue, Stevensville, 49127

d) Baroda Township: August 19- Third Mondays at 7pm-9091 1st Street, Baroda, 49101

Adjournment: 6:43 pm

Next regular Board meeting is scheduled for Tuesday, September 17 at Village of Stevensville, 5768 St. Joseph Ave.

Respectfully Submitted,
Elizabeth Carlson